**STUDENTEN**WERK
OstNiedersachsen

**Code:** _____
(will be filled in by us)

| | |
|---|---|
| **Name:** | **Pronouns:** |
| **Nationality:** ❏ German  ❏ _____ | **Age:** |
| **Children:** ❏ Yes  ❏ No | **Date of birth:** |
| ❏ University  ❏ HAWK  ❏ _____ | **Adress:** |
| ❏ Bachelor  ❏ Master  ❏ _____ | |
| **Subject:** | **Telephone:** |
| **Semester:** | **E-Mail:** |

**Release from confidentiality within the Psychotherapeutic Counselling Centre (PBS)**

I hereby mutually release (**name**: _____)

the involved employees of the Psychosocial Counselling Centre of the Studierendenwerk Ost-Niedersachsen in Hildesheim from their legal duty of confidentiality and hereby agree that all necessary information may be shared (please note excluded persons at the bottom of this letter).

Furthermore, the receptionists at the Service Centre in Hildesheim, Jessica Stöter-Mayr (admin. office/Departmental Assistant PBS Braunschweig and PBS Hildesheim) and Nico Pahlke (Social & Student Financial Counselling), are released from their legal duty of confidentiality.

I am aware that I can revoke this declaration of release from the duty of confidentiality at any time with effect for the future and without giving reasons.

_____
**Place, date, signature**

**I am/was counselled by Nico Pahlke (Social & Financial Counselling for Students)?**
❏ Yes  ❏ No

The following person/s is/are exempt from this regulation: _____

**Data protection in the Psychotherapeutic Counselling Centre**

With my signature, I consent to my data being collected and processed by the Psychotherapeutic Counselling Centre for the purpose described. I have received and taken note of the information on data protection.

_____
**Signature**

As of: June 2024

# Information sheet on data protection in the
# Psychotherapeutic Counselling Centre of the Studierendenwerk

At our Psychotherapeutic Counselling Centres, confidentiality and data protection are extremely important. We need some personal data for your counselling. We handle this so-called personal data with particular responsibility. According to the EU Basic Data Protection Regulation, we are obliged to inform you about the purpose of data collection, storage and forwarding of your data.

## Person responsible

The person responsible for the collection, processing and use of your personal data is the

Studentenwerk OstNiedersachsen
Katharinenstr. 1
38106 Braunschweig
Tel. +49 531 391-4807
info@stw-on.de

## Data Protection officer

If you have any questions or concerns about data protection, please contact our data protection officer:

Mirko Pidde
Katharinenstr. 1
38106 Braunschweig
Tel. +49 531 23045-674
datenschutz@stw-on.de

## Purpose of processing

We use the personal data collected from you for the purpose of psychotherapeutic counselling.

## Basis for collecting and processing your data

You have given us your consent to collect the data for the purpose stated above.

## Storage period

Your personal data will be stored for the duration of your consultation with the Psychotherapeutic Counseling Center and beyond that for 10 years after the completion of the treatment/counseling (Professional Code of Conduct of the Lower Saxony Chamber of Psychotherapists §9 para. 3).

## Your rights as a person affected by data processing

You have the right to obtain information from the Studentenwerk OstNiedersachsen about the personal data concerning you. You also have the right to correct, delete or restrict the processing of this data. Furthermore, you can object to the processing of the data and have the right to data portability. If you have provided us with the data on the basis of consent (see point 4), you can revoke this consent at any time without affecting the lawfulness of the processing carried out on the basis of the consent until revocation.

**Right to complain to a supervisory authority**
You have the right to lodge a complaint with the State Commissioner for Data Protection of Lower Saxony, Prinzenstr. 5, 30159 Hanover, e-mail: poststelle@lfd.niedersachsen.de.

**Processing of data for another purpose**
If the Studentenwerk OstNiedersachsen intends to further process your data for a purpose other than that stated in point 3, it will provide you with information about this other purpose and any other relevant information before this further processing takes place.